



# ADMISSIONS POLICY

## SEMIAHMOO SECONDARY SCHOOL IB DIPLOMA PROGRAMME

This policy is collaboratively reviewed annually by stakeholders including the IB Coordinator, school councillors, and teaching staff.

Reviewed November 2022

The IB Diploma Programme at Semiahmoo Secondary is one of two Diploma Programmes in the Surrey School District, and any student can apply to be a part of it whether they live in our school's catchment or not. Current students of Semiahmoo Secondary may also apply to take individual IB courses. This option is not available for out of catchment applicants. Students and their parents interested in joining the programme are welcome to attend the IB Information Nights typically held at the end of October in three languages: English, Chinese and Korean.

## **HOW TO APPLY**

- Students who are interested in applying need to complete the Application package which is posted on our website at [www.IBSemiahmoo.ca/Apply](http://www.IBSemiahmoo.ca/Apply).
- The admission process starts at the end of November when Term 1 report card (gr. 10) is issued. The majority of students apply before Christmas holidays at the end of December.
- Students can then complete the application including:
  - a short statement explaining why they would like to be a part of the programme.
  - their chosen pathways depending on their future plans (if they know) and subjects/levels.
  - their grades for gr. 9 and Term 1 gr.10 (the report card is issued in the middle of November).
  - information on their involvement in extracurricular activities in different areas such as sports, arts, leadership, volunteering, etc.
  - Students with special needs (gifted and/or learning challenges) must submit their Individual Education Plan (IEP) and any supporting documentation with their IB application package.
    - The IB Coordinator and a Gifted coordinator will meet with students with special needs and their parents to discuss their IEP and how the administration of the programme and the faculty can support the student.
  - all other supporting copies of documentation.

## **HOW WILL I KNOW IF I AM ACCEPTED?**

- Interviews will be conducted in the first half of January with some applicants, especially for those who apply out of catchment.
- You will find out in the middle of January if you are accepted into the programme by email (a welcome letter).
- You will have a few days to respond and formally accept the offer.
- If you are admitted into the programme but are unable to attend, please contact the coordinator as soon as possible and state that you are withdrawing from the programme.
- With your notification, space can be provided to another waitlisted candidate in a timely manner.